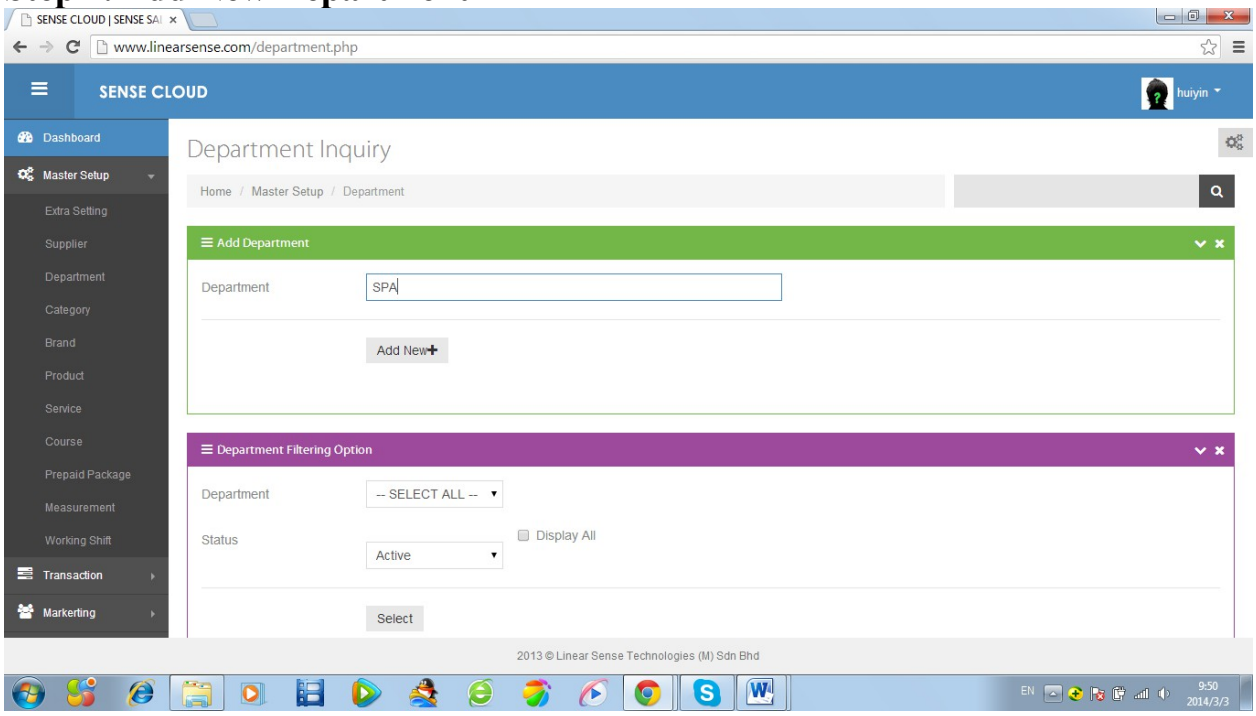
2. Master Setup

C. Department

Step 1. Add New Department

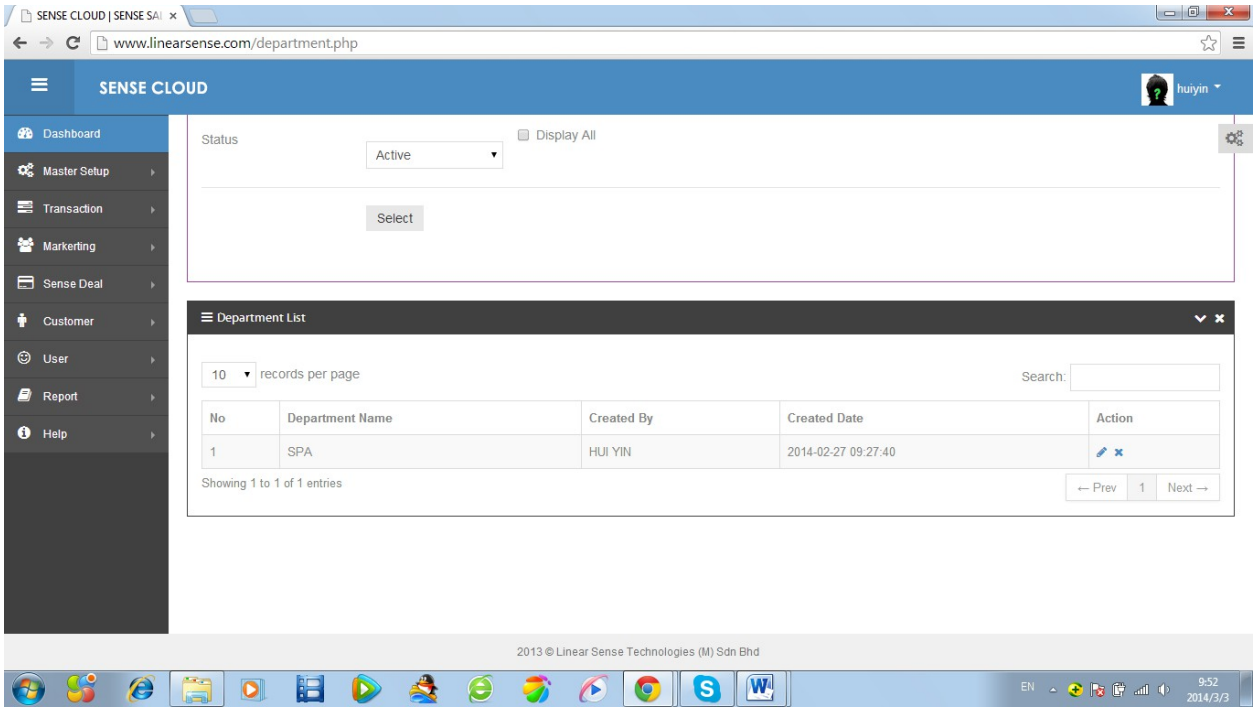


- Key In **Department Name**
- Click **Add New**

SAMPLE :

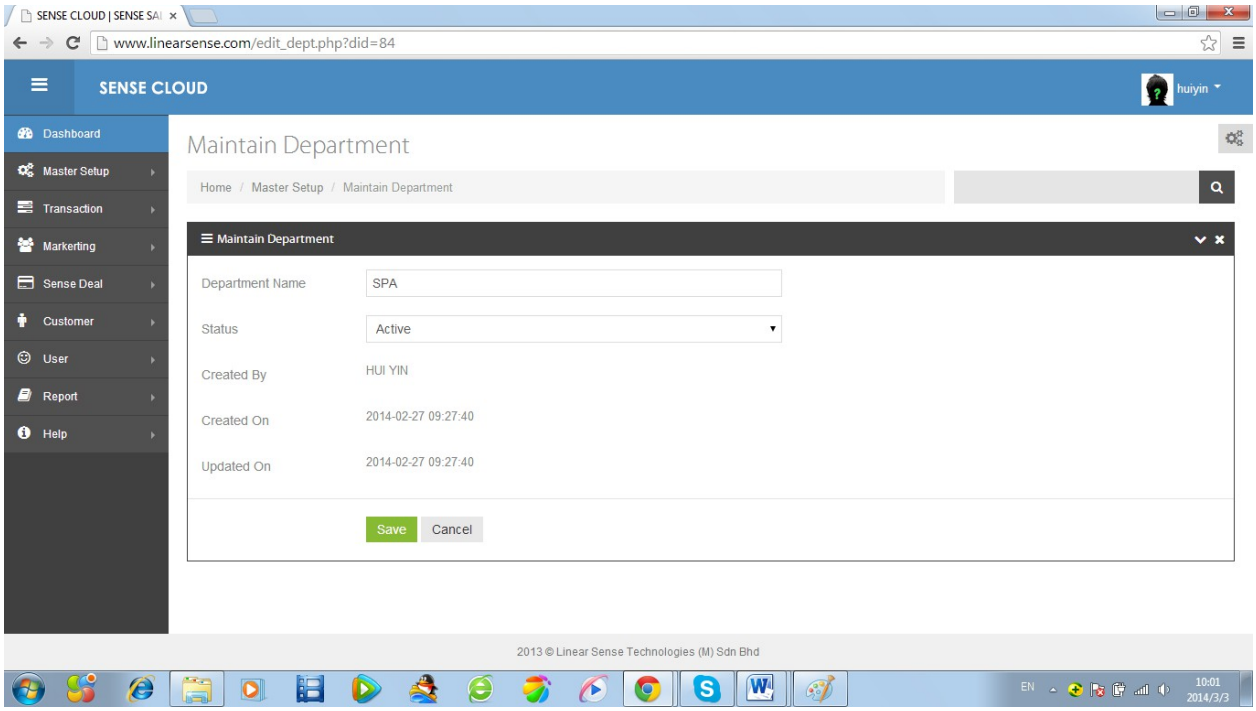
Department : SPA
Click Add New

Step 2. Edit Department or Inactive Department



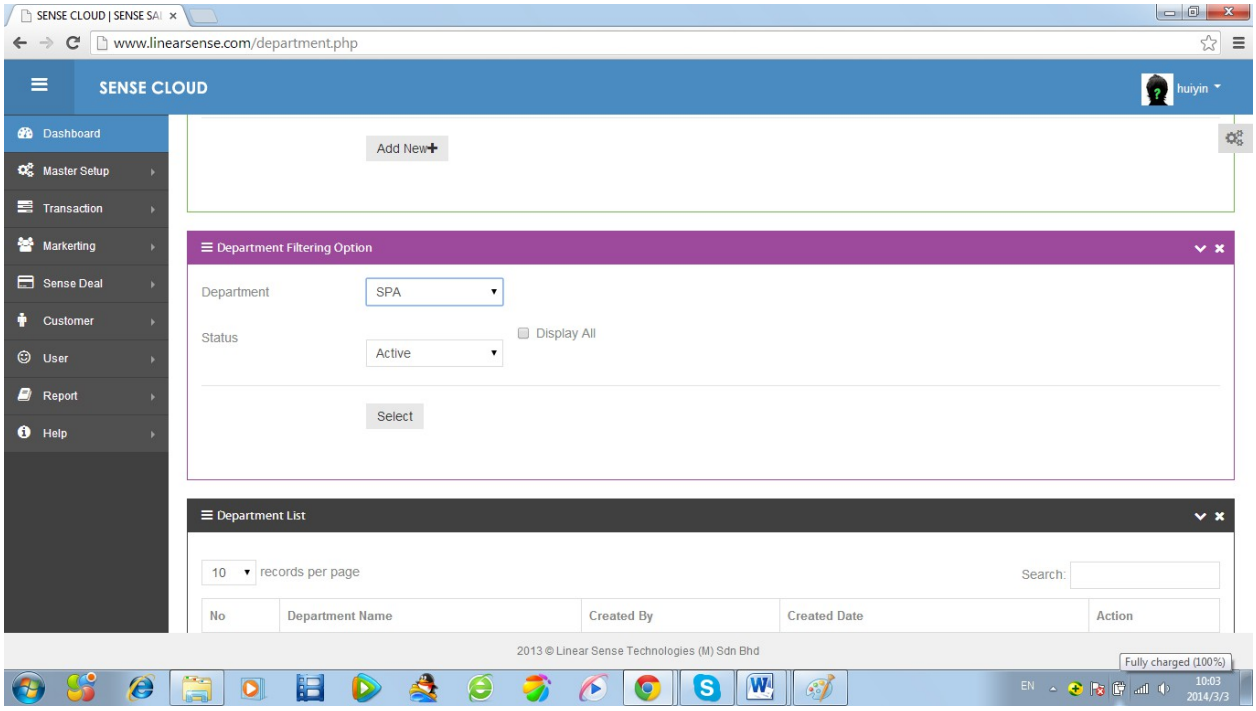
- Every Existing Department can be editing or Inactive.
- Click On the (Pencil Logo) to make editing or to make the Depatment Inactive.

Linear Sense Technologies (M) Sdn Bhd (952864-D)
1-21-12, SUNTECH @ Penang Cybercity, Lintang Mayang Pasir 3, 11950 Bayan Baru, Penang, Malaysia.
Tel : +6 04 611 9798, Email : Info@linearsense.com.my

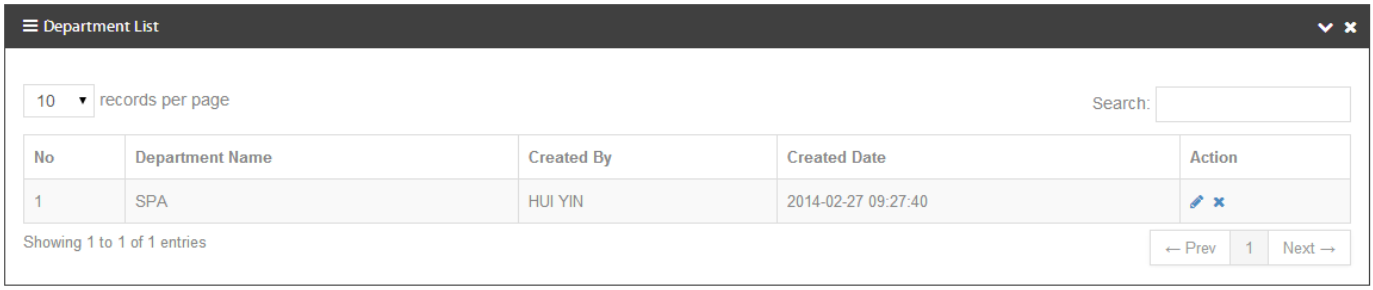


- After Edited or Inactive Department
- Click Save

Step 3. Search Department (Department Filtering Option)



- Select Department
- Select Status / Click Display All
- Click Select
  *Selected Department will be shown as below



Linear Sense Technologies (M) Sdn Bhd (952864-D)
1-21-12, SUNTECH @ Penang Cybercity, Lintang Mayang Pasir 3, 11950 Bayan Baru, Penang, Malaysia.
Tel : +6 04 611 9798, Email : Info@linearsense.com.my