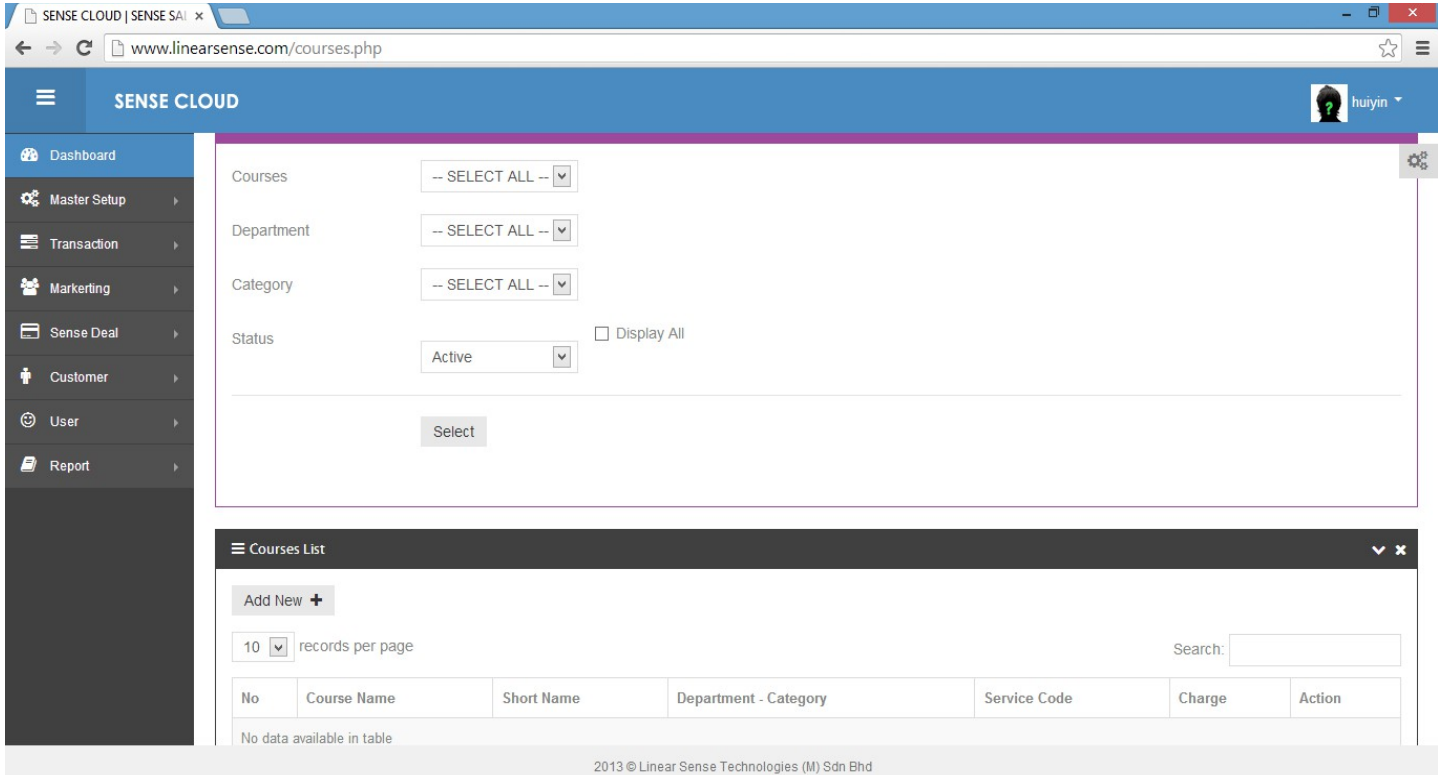


## 2.Master Setup

### h.Courses



The screenshot shows the SENSE CLOUD web application interface. The browser address bar displays `www.linearsense.com/courses.php`. The application header includes the SENSE CLOUD logo and a user profile for 'huiyin'. A left-hand navigation menu lists various modules: Dashboard, Master Setup, Transaction, Marketing, Sense Deal, Customer, User, and Report. The main content area is titled 'Courses' and features several filter dropdowns: Courses (set to '-- SELECT ALL --'), Department (set to '-- SELECT ALL --'), Category (set to '-- SELECT ALL --'), and Status (set to 'Active'). There is also a 'Display All' checkbox and a 'Select' button. Below the filters is a 'Courses List' section with an 'Add New +' button, a '10 records per page' dropdown, and a search input field. A table with columns for No, Course Name, Short Name, Department - Category, Service Code, Charge, and Action is present, but it is currently empty with the message 'No data available in table'. The footer contains the copyright notice: '2013 © Linear Sense Technologies (M) Sdn Bhd'.

- Click **Add New**

## Step 1. Add New Courses

☰ Add Courses ⌵ ✕

Department - Category

Course Name

Short Name

Charge

Fixed Commission

Is Due  Duration  Month(s)

Sequence No

Fore Color

Display Color

- **Select Department – Category\***
- **Key In Course Name\***
- **Key In Short Name\*(Can be Different with Course Name)**
- **Key In Charge\***
- **Key In Fixed Commission ( Follow Company Commission Scheme)  
\*Must Complete**
- **Tick Is Due Key In ( ) Month**
- **Key In Sequence No**

SAMPLE:

Department – Category : Spa – Spa Experience  
Course Name:Spa Course  
Short Name : Spa Course  
Charge : 1000  
Is Due : Tick , Duration 12 month(s)

## Step 1.1 Add New Courses

Package Details (Customer Sign Course)

Package Charge	<input type="text" value="1000"/>	
Package Commission	<input type="text"/>	<input checked="" type="radio"/> RM <input type="radio"/> % <input type="checkbox"/> Fixed
Course Quantity	<input type="text" value="0"/>	<input type="checkbox"/> Mark as Product Sales
Course Service Quantity	<input type="text" value="10"/>	
Course Product Quantity	<input type="text" value="2"/>	

Auto Assign - Assistant

Is Specialist

Show

### Key In Package Details (Customer Sign Course)

- **Key In Package Charge \***
- **Key In Package Commission ( Follow Company Commission Scheme)**
- **Key In Course Quantity**
- **Key In Course Service Quantity**
- **Key In Product Quantity**
- **\*Must Complete**
- **Show : Tick**
- **Click Save**

## Step 1.2 Add New Courses

- After Click Save the next pages of the Spa Courses will auto load out.
- Scroll Down to find Course Branch

Course Branch		
No	Course Branch	Action
	ELSA'S BEAUTY WORKS	Add
	ELSA'S BEAUTY WORKS	
	ANNA'S BEAUTY WORKSHOP	

- Select Course Branch
- Click Add
  - \* Selected Branch will has the same Course.


## Step 1.3 Add New Courses

-Scroll Down to find **Assistant Details** (Not Necessary)

Assistant Details						
No	Services Name	Value	By Type	Extra Commission	Fixed Commission	Action
	<input type="text"/>	<input type="text"/>	<input type="radio"/> Value <input type="radio"/> %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="button" value="Add"/>



- **Key In Service Name\***
  - **Key In Value\***
  - **Select Type\***
  - **Select Extra Commission,Fixed Commission**
  - **Click Add**
- \*Must Complete**

## Step 1.4 Add New Course

-Scroll Down to find 

Services

New Service Added.

No	Department	Category	Services	Value	Sales Comm	Qty	V.Pay	U.limited	Duration	Action
	SPA	SPA EXP	First Try	200.00	0.00 <input type="radio"/> % <input type="radio"/> RM <input type="checkbox"/> Fixed Comm	0.00	<input type="checkbox"/>	<input type="checkbox"/>	0.00 Month	Add
1	SPA	SPA EXPERIENCE	First Try On Body Spa	200.00	10.00 % <input type="checkbox"/> Fixed Comm	10.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	12.00 Month	   

- Select Department
- Select Category
- Select Service
- Key In Sales Comm(Follow Company Commission Scheme)
- Key Qty ( Quantity)
- Key In Duration
- Click Add

SAMPLE:

Department:SPA  
 Category:SPA EXPERIENCE  
 Service:First Try Body Spa  
 Sales Comm:10%  
 Duration : 12 month  
 Click Add

## Step 1.5 Add New Courses

-Scroll Down to find **Products**

New Product Added.

No	Category	Brand	Product	Value	Sales Comm	Qty	Action
	SPA EXPE <input type="text"/>	PEVONIA <input type="text"/>	PEVONIA <input type="text"/>	0.00	<input type="text" value="0.00"/> <input type="radio"/> % <input type="radio"/> RM <input type="checkbox"/> Fixed Comm	0.00	<input type="button" value="Add"/>
1	SPA EXPERIENCE PRODUCT	PEVONIA	PEVONIA BOTANICA	0.00	0.00 % <input type="checkbox"/> Fixed Comm	2.00	<input type="button" value="edit"/>   <input type="button" value="delete"/>

- Select Category
- Select Brand
- Select Product
- Key In Value
- Key In Sales Comm ( Follow Company Commission Scheme )
- Key In Qty ( Quantity)
- Click Save

### SAMPLE:

Category : SPA EXPERIENCE PRODUCT

Brand : PEVONIA

Product:PEVONIA BOTANICA

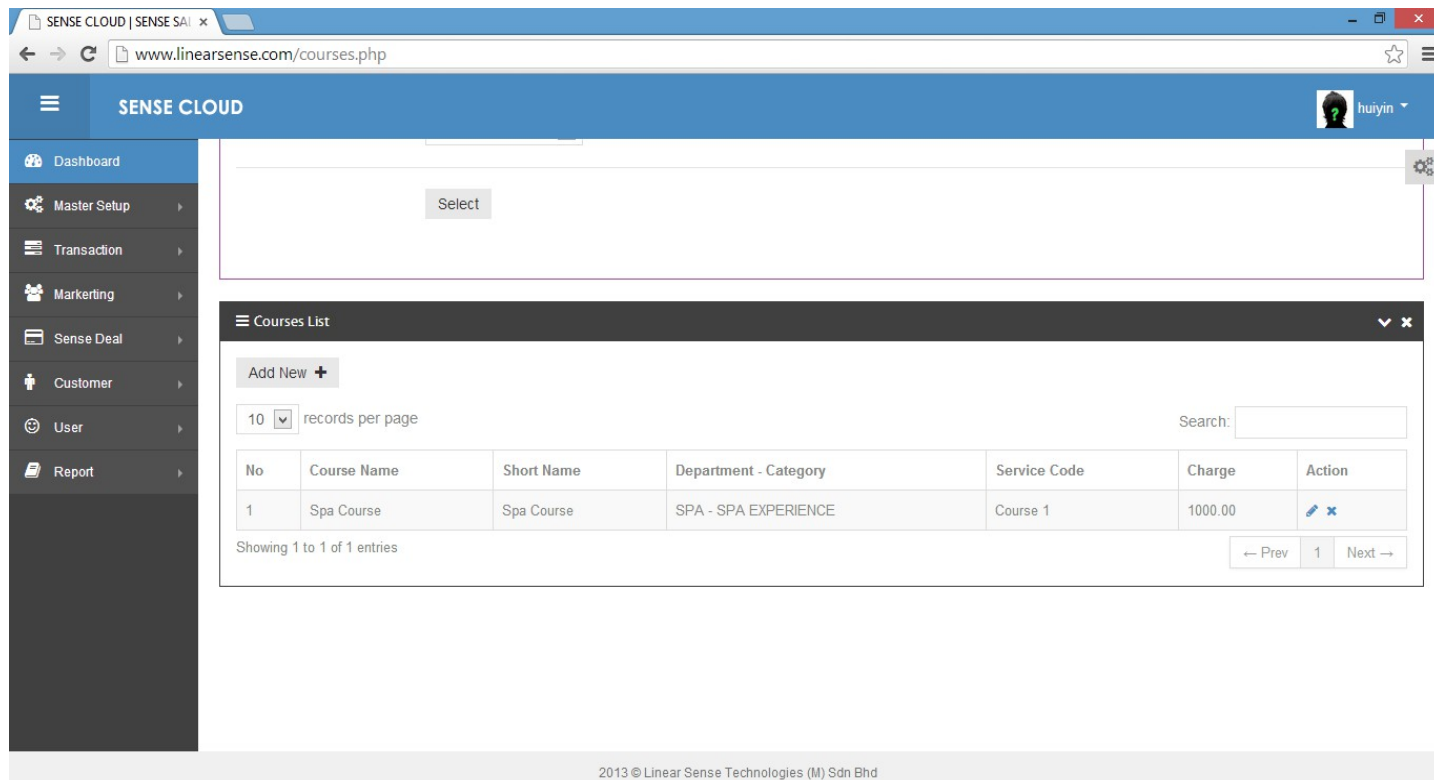
Value:0

Sales Comm:0%



Qty:2

Click Save

## Step 2. Edit Courses or Inactive Courses




The screenshot shows the SENSE CLOUD web application interface. The browser address bar displays `www.linearsense.com/courses.php`. The application header includes the SENSE CLOUD logo and a user profile for 'huyyin'. A sidebar menu on the left lists various navigation options: Dashboard, Master Setup, Transaction, Marketing, Sense Deal, Customer, User, and Report. The main content area features a 'Select' button at the top and a 'Courses List' table below. The table has columns for No, Course Name, Short Name, Department - Category, Service Code, Charge, and Action. A single entry is visible: 'Spa Course' with a charge of 1000.00. The Action column for this entry contains a pencil icon for editing and a cross icon for inactivation. Below the table, it indicates 'Showing 1 to 1 of 1 entries' and includes pagination controls for 'Prev', '1', and 'Next'.

No	Course Name	Short Name	Department - Category	Service Code	Charge	Action
1	Spa Course	Spa Course	SPA - SPA EXPERIENCE	Course 1	1000.00	 

Showing 1 to 1 of 1 entries

← Prev 1 Next →

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- Every Existing Courses can be editing or Inactive.
- Click on the  ( Pencil Logo) to make editing or to make the Courses Inactive.





SENSE CLOUD | SENSE SA | x  
www.linearsense.com/maintain\_courses.php?cid=2812

SENSE CLOUD

- Dashboard
- Master Setup
- Transaction
- Marketing
- Sense Deal
- Customer
- User
- Report

1	SPA	SPA EXPERIENCE	First Try On Body Spa	200.00	10.00 % <input type="checkbox"/> Fixed Comm	10.00	<input type="checkbox"/>	<input type="checkbox"/>	0.00 Month	<input type="checkbox"/>   <input type="checkbox"/>
---	-----	----------------	-----------------------	--------	--	-------	--------------------------	--------------------------	---------------	---

Products

No	Category	Brand	Product	Value	Sales Comm	Qty	Action
	SPA EXP	PEVONIA	PEVONIA	0.00	0.00 <input type="radio"/> % <input type="radio"/> RM <input type="checkbox"/> Fixed Comm	0.00	Add
1	SPA EXPERIENCE PRODUCT	PEVONIA	PEVONIA BOTANICA	0.00	0.00 % <input type="checkbox"/> Fixed Comm	2.00	<input type="checkbox"/>   <input type="checkbox"/>

Save Cancel

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- After Edited or Inactive Service.
- Click Save. Red Bar will be shown as below.



### Step 3. Search Courses(Courses Filtering Option)

Courses Filtering Option

Courses: Spa Course

Department: SPA

Category: SPA EXPERIENCE

Status: Active  Display All

Select

- Select Courses
- Select Department
- Select Category
- Select Status/Tick Display All
- Click Select

\*Selected Courses will be shown

☰ Courses List ⌵ ✕

[Add New +](#)

10  records per page Search:

No	Course Name	Short Name	Department - Category	Service Code	Charge	Action
1	Spa Course	Spa Course	SPA - SPA EXPERIENCE	Course 1	1000.00	<a href="#">✎</a> <a href="#">✕</a>

Showing 1 to 1 of 1 entries [← Prev](#) 1 [Next →](#)